

[Authorising Official Name Surname]

[Title]

[Organisation Legal Address Line 1]

[Address Line 2]

[Postcode]

[City]

[Date]

Dear Salix Finance,

In this letter, attached as part of a Public Sector Decarbonisation Scheme Phase 4 application on behalf of the public sector organisation, [Public Sector Organisation Name], I confirm the funding profile applied for is the below:

£[x] grant spend in Financial Year 2025/26

£[x] grant spend in Financial Year 2026/27

£[x] grant spend in Financial Year 2027/28

I also confirm the organisation's commitment to spend £[x] of applicant contribution for the delivery of the project, in line with the scheme's criteria.

As the designated Authorising Official, I confirm that the following statements are true:

- The individual who submitted the application is authorised to make an application to Phase 4 of the Public Sector Decarbonisation Scheme on behalf of the [Public Sector Organisation Name] to the value stated.
- The organisation is authorised to receive a Salix Public Sector Decarbonisation Scheme grant in association with this application.
- The project meets the criteria of "additional" set out in Phase 4 of the Public Sector Decarbonisation Scheme Guidance Notes. This entails that this project has not already started, the project has not been funded already by a different source (including previous phases of the Public Sector Decarbonisation Scheme), the project is above and beyond meeting required legislation/building regulations and the project is not being implemented for commercial gain other than the reduction in costs through increased energy efficiency.
- The public sector organisation has ensured that there are sufficient financial resources to cover the mandatory applicant contribution and that, if dependent on other funding streams, these are secured.
- The public sector organisation has or will follow the agreed procurement route for this project in line with any internal procurement policy for the organisation.
- The public sector organisation has agreed to fund the like-for-like costs or 12% of total final project costs (whichever is greater), as per the Phase 4 Public Sector Decarbonisation Scheme criteria.
- I agree to the Phase 4 Public Sector Decarbonisation Scheme terms and conditions.
- The Conflicts of Interest process was followed, and any conflicts of interest have been declared and there has been no abuse of position in the selection of suppliers in connection with the application/projects being applied for.

- The public sector organisation has checks in place to ensure false representation and failure to disclose information is mitigated against.
- The public sector organisation will inform Salix Finance of anything that will affect the application, including prompt updates of any changes.
- The application does not include any works previously funded through the Public Sector Energy Efficiency Loan Scheme, or the 2020/21 Phase 1, 2021/22 Phase 2, 2022/2026 Phase 3a, 3b and 3c Public Sector Decarbonisation Schemes.
- The information given in this application, including representations made, energy saving information provided and supporting information in our application form, is correct, true and complete. I understand that if I knowingly provide false information this may result in further action, and I may be liable for prosecution and civil recovery proceedings. I consent to the disclosure of information from this form for the purposes of verification of this application and the investigation, prevention, detection and prosecution of fraud.

We confirm our acknowledgement of the above.

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Authorised Signatory Name: [Authorised Signatory Name]

Date: [Date signed]

For and on behalf of [Public Sector Organisation Name]