

Public Sector Decarbonisation Scheme standard completions process

Steps that may be possible now prior to practical completion:

1. Complete the Building and Technical Data
2. Complete the contractor name webform
3. Send Salix Finance evidence to support the closure of all outstanding conditions

Documents required upon practical completion:

4. Completion & Confirmation of Final Value Letter
5. Final Monthly Monitoring Report
6. Invoices for outstanding payments
7. Statement of expenditure
8. Schedule 5 (and 3 if required)
9. Revised support tool (only if any figures changed)
10. Photographic evidence
11. Support evidence of the closure of all outstanding conditions

The following documents will be required within 30 days of the post-completion letter being delivered, unless they've already been provided:

12. Building and Technical Data
13. Contractor name webform
14. Contractor Completion Certificate

